Egerton Parish Council

EGERTON RECREATION GROUND USAGE AGREEMENT
(including but not restricted to marquees, bouncy castles, barbecues and hog roasts)

THIS AGREEMENT is made between Egerton Parish Council and the Hirer of Egerton Village Hall named below.

Hirer:
Address:

Telephone Number: Mobile Number

Email:

Event Date:

Event Description:

The Hirer agrees with Egerton Parish Council to be properly insured for the provision and use of any activity in a public place – in this case the Egerton Parish Council Recreation Ground and Car Park. This belongs to Egerton Parish Council whose permission MUST be obtained if you wish to use this area for any structures or activities whatsoever.

There is a charge of £75 to use the outside space. This is payable by BACS at the time of booking. If the event does not take place, and 30 days' notice of cancellation is given in writing by email to the Clerk at clerkegertonpc@hotmail.co.uk, then the full £75 will be returned. If less than 10 days' notice is given, the amount returned will reduce to £35. If no notice is given to The Clerk in writing at the above email address, then the full amount will be retained.

You must carry out a risk assessment before the event takes place and provide us with a copy of it and also provide us with a signed disclaimer absolving Egerton Parish Council from any responsibility or claim should anyone be injured by any activity that you might organise.

The Hirer agrees that no rubbish or equipment will be left outside overnight. NO rubbish to be placed in the Egerton Parish Council black refuse bins or area bins. All rubbish to be removed by the hirer from the site.

The setting off of any FIREWORKS during the period of hire is strictly prohibited under the terms of this agreement. Any breach will be subject to a minimum extra charge of £2,500.

A copy of your own Public Liability Insurance Certificate must be sent to The Clerk at least 30 days before your event. You must adhere to the terms and conditions of that insurance, notably in respect of health and safety compliance.

Failure to do so will preclude you from using the land as you propose.

Please return this form to: Sonia Young, Clerk, Egerton Parish Council, Millennium Hall, Elm Close, Egerton, Kent TN27 9DS.

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All third-party contractors ie Hog roast provider, Bouncy castle hirer, must also hold their own Public Liability Certificate. A copy of each individual certificate must be sent to the Clerk at least 30 days prior to the event taking place.

Please return this completed form, followed by the insurance certificate (s). A copy will then be signed and sent back to you for safekeeping.

Hirer's Name Hirer's Signature Date:

Sonia Young
Clerk's Name Clerk's Signature Date:

Please return this form to: Sonia Young, Clerk, Egerton Parish Council, Millennium Hall, Elm Close, Egerton, Kent TN27 9DS.